

TENDER DATA

Project title:	Appointment of additional Service provider/s into an existing Framework Agreement - Specialising in Repairs, Support & maintenance of Standby Generators and Control Panels at various Sentech Transmitter Sites on an “as and when” required basis for the period of three (3) years
Bid no:	SENT/002/2023-24

1. BACKGROUND

Sentech is a state-owned company and is the largest broadcasting signal distributor in South Africa. Sentech is a licensed Electronic Communications Network Service provider in South Africa. It currently operates many telecommunication networks for Satellite, Television, Radio, Internet and more. As such, Sentech is a global enabler of broadcasting and digital content delivery.

Provision of back-up power at Sentech Transmitter sites is critical in achieving the SLAs Sentech has with customers. It is evident that incoming mains disruption and standby generator failures are the main and common contributors to Sentech not meeting the SLA and ultimately paying penalties. One of Sentech KPI's is ensuring that the weighted average of 99.8% service availability is met. To achieve this KPI, the Operations Division needs to ensure that mitigation measures are put in place in the case of catastrophic failures where backup power systems fail during incoming mains failure and/or load shedding, this may lead to site complete shutdown all services being affected. Such measures include appointment of service providers that can assist with repairs of current SENTECH standby plants within reasonable and stipulated turnaround time. This catastrophic failure can happen at any site, any Province and on any given day (including weekends and holidays) at any given time for unknown periods depending on the cause of failure.

While Sentech intends to appoint service provider(s) under Framework Agreement(s), it is imperative to state that Sentech promises no quantum of work to any successful bidder.

The bid evaluation process will be divided into two stages:

Stage 1: Request for proposal (RFP) stage - bidders will be evaluated on both the Mandatory and Functional criteria. Bidders who are successful at this stage will proceed to the next stage, Price Negotiation.

Stage 2: Price negotiation of all fixed costs such as man-hours and kilometre rate, where Sentech and bidders who were successful on stage 1 will negotiate for possible fixed costs.

Each Operation centre will constitute a separate agreement. There will be, at most, 3 (three) appointments for each Operation centre however, Sentech reserves the right to appoint only 1 (one) Service Provider OR have no appointment in a specific Operation centre, should it deem necessary.

Should there be no appointment in an Operation centre (as per the required Evaluation Criteria), Sentech reserves the right to appoint from the neighbouring Operation centre.

BSEC to provide Bid specific background and high-level explanation of services required. BSEC must indicate where the services are required and indicate the duration and nature of appointment.

Bidders must indicate their preferred Operational Centre/s (OC) in the table below:

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
Eastern Cape	East London	Buffalo City Metropolitan municipality	500KVA	LEROY	CIRCON	
			Perkins			
	King William's Town	Buffalo City Metropolitan municipality	125KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Butterworth	Mquma local Municipality	175KVA	MARELLI	DEEP SEA CONTROLLER	
			Volvo			
	Cala	Sakhisizwe Local Municipality	170KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Umthata	King Sabatha Dalindyebo Local Municipality	200KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Port St Johns	Port St Johns Local Municipality	35KVA	MARELLI	DEEP SEA CONTROLLER	
			Perkins			
	Entshatshongo	Mbhashe	115KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Komga	Great Kei	200KVA	LEROY	DEEP SEA CONTROLLER	
			Cummins			
	Matatiele	Matatiele	110KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Holy Cross	Ngquza Hill	220KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Mount Ayliff	Umzimvubu	170KVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Ngqeleni	Nyandeni	220KVA	STANFORD	DEEP SEA CONTROLLER	
			Cummins			
	Graaff Reinet	Dr Bayers Naude	130 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Cradock	Inxuba Yethemba	150 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Queenstown	Enoch Mgijimi	250KVA	Marelli	DEEP SEA CONTROLLER	
			ADE			
	Ugie	Elundini	40 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Noupoort	Umsobomvu	100 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Aliwal North	Maletswai	250 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Elands Heights	Senqu	170 KVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Middelburg OC		32kW	Marelli		

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
		Inxuba Yethemba	Deutz		DEEP SEA CONTROLLER	
	Kareedow	Koukamma	50KVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Greenbushes	Nelson Mandela Bay	450KVA Scania	Leroy Somer	DEEP SEA CONTROLLER	
	Grahamstown	Makanda	400KVA Volvo	Leroy Somer	DEEP SEA CONTROLLER	
	Suurberg	Blue Crane Route	125KVA Deutz	A Van Kaick	DEEP SEA CONTROLLER	
	Bedford	Nxuba	110KVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Willowmore	Sarah Batman District Municipality	35kVA ADE	Leroy Somer	CIRCON	
	Beaufort West	Beaufort West	175kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	PE OC	Nelson Mandela Bay	45KVA John Deere	Leroy Somer	CIRCON	
	De Aar	Emthanjeni	200kVA Cummins	Marelli	DEEP SEA CONTROLLER	
Northern Cape	Kuruman Bop	Ga-Segonyana	60 kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Prieska	Siyathemba	75 kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Aggeneys	Khai-Ma	90 kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Upington	Kheis	175 kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Douglas	Siyancuma	90 kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Kuruman Hills	Ga-Segonyana	235 kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Calvinia	Hantam Local Municipality	75kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Garies	Kamiesberg Municipality	160kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Carnavon	Kareeberg local Municipality	60kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Springbok	Namakwa District Municipality	100kVA Cummins	Stamford	DEEP SEA CONTROLLER	
WESTERN CAPE	CoCT	300/152kVA				
	Vanrhynsdorp	Vanrhynsdorp	180kVA Cummins	Stamford	DEEP SEA CONTROLLER	

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
	OC	CoCT	135kVA	Marelli	DEEP SEA CONTROLLER	
			Perkins			
	Constantiaberg 1	CoCT	300kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Scania			
	Constantiaberg 2	CoCT	152kV	Siemens	DEEP SEA CONTROLLER	
			ADE			
	Table Mountain	CoCT	23kVA	Leroy Sommer	DEEP SEA CONTROLLER	
			Perkins			
	Paarl	Drakenstein	120kVA	Marelli	DEEP SEA CONTROLLER	
			Kirloskar			
	Simonstown	CoCT	35kVA	Marelli	DEEP SEA CONTROLLER	
			Kirloskar			
	Franschoek	Stellenbosch	30kVA	Leroy Somer	DEEP SEA CONTROLLER	
			ADE			
	Hout bay	CoCT	60kVA	Marelli	DEEP SEA CONTROLLER	
			Kirloskar			
	Tygerberg	CoCT	250kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Scania			
	Villiersdorp	Theewaterskloof	300kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Scania			
	Hermanus	Overstrand	80kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Lovol			
	Napier	Overberg	60kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Piketberg	Bergrivier	225kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Matjiesfontein	Central Karoo Municipality	75kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Ceres	Witzenberg Municipality	140kVA	Marelli	DEEP SEA CONTROLLER	
			Kirloskar			
	Klipheuwel	CoCT	Volvo	Leroy Somer	DEEP SEA CONTROLLER	
	Riversdale	Hessequa	175kVA	Stamford	DEEP SEA CONTROLLER	
			Cummins			
	George	George	150kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Knysna	Knysna	50kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Oudtshoorn	Oudtshoorn	175kVA	Stamford	DEEP SEA CONTROLLER	
			Cummins			
	Uniondale	George	30kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Ladismith	Kannaland	65kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
North West	Zeerust	Ramotshere Moiloa local Municipality	350 kVA	Marelli	DEEP SEA CONTROLLER	
			Volvo			
	Schweizer Reneke	Mamusa Local Municipality	300 kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Christiana	Lekwa Teemane	132 kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Enzelsburg	Ramotshere Moiloa	30 kVA	Leroy Somer	CIRCON	
			Perkins			
	Madibogo	Ratlou Local Municipality	60 kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Deutz			
	Ganyesa	Kagisano Molopo Local Municipality	90 kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
KwaZulu Natal	Durban North	Ethekewini	200KVA	Marelli Motori	DEEP SEA CONTROLLER	
			Perkins			
	Port Shepstone	Ray Nkonyeni	650 KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Perkins			
	Pietermaritzburg	Msunduzi	100KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Kirloskar			
	Eshowe	Umlalazi	400KVA	Marelli Motori	DEEP SEA CONTROLLER	
			Scania			
	The Bluff	Ethekewini	110KVA	Marelli Generators	LEVATO	
			Kirloskar			
	Greytown	Umvoti	100KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Cummins			
	Mooiriver	Mpofana	125KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Cummins			
	Overport	Ethekewini	110KVA	Marelli Generators	LEVATO	
			Kirloskar			
	Alverstone	Ethekewini	650KVA	Leroy Somer	DEEP SEA CONTROLLER	
			Perkins			
	Donnybrook	Dr Nkosazana-Zuma	450KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Scania			

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
	Straalhoek	Umzimkhulu	75KVA	Marelli Generators	DEEP SEA CONTROLLER	
			Cummins			
	Glencoe 1st	Umzinyathi	450kVA	Leroy Somers	DEEP SEA CONTROLLER	
			Scania			
	Glencoe 2nd	Umzinyathi	450kVA	Leroy Somers	DEEP SEA CONTROLLER	
			Scania			
	Newcastle	Amajuba	35kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Ladysmith	Alfred Duma	35kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Vryheid Hill	Abaqulusi	120kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Nongoma	Nongoma	125kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Ubombo	Jozini	350kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Louwsburg	Abaqulusi	50kVA	Leroy Somers	DEEP SEA CONTROLLER	
			Perkins			
	Nquthu	Nquthu	75kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Ulundi	Mthonjaneni	200kVA	Marelli	DEEP SEA CONTROLLER	
			John Deere			
	Qudeni	Nkandla	150kVA	MARELLI	DEEP SEA CONTROLLER	
			Cummins			
	Vryheid OC	Abaqulusi	45kVA	Leroy Somers	DEEP SEA CONTROLLER	
			Perkins			
	Pongola	Uphongolo	5kVA	N/A	N/A	
			Inverter			
	Loskop	Okhahlamba	3kVA	N/A	N/A	
			Inverter			
Gauteng	STP	City of Johannesburg	Volvo	Mecc alte	CIRCON & DEEP SEA CONTROLLER	
			Volvo			
			Cummins	Marelli	DEEP SEA CONTROLLER	
	Nasrec	City of Johannesburg	Volvo	Leroy	DEEP SEA CONTROLLER	
			Volvo	STANFORD	DEEP SEA CONTROLLER	
	Wolverdam	Merafong	Volvo	LEROY	CIRCON	
			500KVA			
	Brixton	City of Johannesburg	MTU	MARELLI	DEEP SEA CONTROLLER	
			630kVA			
	Brixton	City of Johannesburg	MTU	MARELLI	DEEP SEA CONTROLLER	
			630kVA			

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
	Kameeldrift	City of Tswane	MTU 500Kva	MARELLI	DEEP SEA CONTROLLER	
	Kameeldrift	City of Tswane	MTU 630kVA	STANFORD	DEEP SEA CONTROLLER	
	Menlo Park	City of Tswane	Kirloskar 35KVA	MARELLI	CIRCON	
	Helderkruijn	City of Johannesburg	Kirloskar 160KVA	MARELLI	CIRCON	
	Rustenburg	Bojanala	Perkins 130KVA	LEROY	CIRCON	
	Panorpe	Nkangala	30KVA		CIRCON	
	PTA North	City of Tswane	Kirloskar 35 KVA	MARELLI	DEEP SEA CONTROLLER	
	Heidelberg	Lisedi	ADE 30KVA	LEROY	CIRCON	
	Bez valley	City of Johannesburg	John Deere 24KVA	ECO	CIRCON	
	Mondeor	City of Johannesburg	John Deere 24KVA	ECO	CIRCON	
	Bloemendaal	Midvaal	Mitsubishi 420 kVA	STANFORD	CIRCON	
	Welgedacht	Ekurhuleni	John Deere 250 kVA		CIRCON	
	Klerksdorp	Matlosana	Scania 400 kVA		DEEP SEA CONTROLLER	
Limpopo	Potgietersrus	Mokgalakwena	500KVA Scania	MARELLI	DEEP SEA CONTROLLER	
	Tzaneen	Mopani	350KVA Volvo	MARELLI	DEEP SEA CONTROLLER	
	Thabazimbi	Waterberg	350KVA Scania	MARELLI	DEEP SEA CONTROLLER	
	Louis Trichardt	Makhado	200KVA Mercedes	MARELLI	DEEP SEA CONTROLLER	
	Hoedspruit	Mopani	200KVA Cummins	MARELLI	DEEP SEA CONTROLLER	
	Sibasa	Thulamela	150KVA Cummins	MARELLI	DEEP SEA CONTROLLER	
	Gaba	Thulamela	100KVA Cummins	MARELLI	DEEP SEA CONTROLLER	
	Tolwe	Waterberg	100KVA Lovel	LEROY SOMER	DEEP SEA CONTROLLER	
	Gamabula	Waterberg	100KVA			

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
			Lovol	LEROY SOMER		
	Tshamavhudzi	Musina	100KVA Cummins	MARELLI	DEEP SEA CONTROLLER	
	Malamba	Makhado	35KVA Cummins	MARELLI		
	Dzamba	Musina	35KVA Cummins	MARELLI		
	Punda Maria	Colins Chabane	50KVA Hertz	LEROY SOMER		
	Haenertsburg	Capricorn	50KVA Perkins	LEROY SOMER		
	Blouberg	Blouberg	25KVA Hartz	LEROY SOMER		
	Nylstroom	Waterberg	75KVA Cummins	MARELLI		
	Mulima	Makhado	25KVA Hartz	LEROY SOMER		
Mpumalanga	Mbuzini	Nkomazi	80kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Piet Retief	Mkondo	200kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Carolina	Albert Luthuli	100kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Dullstroom	Machadadorg	110kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Davel	Msokwaligwa	350kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Volkstrust	Pixley Ka Seme	110kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Nelspruit	Mbombela	Volvo 500kVA	Marelli	DEEP SEA CONTROLLER	
	Middelburg	Steve Tswete	350kVA Volvo	Marelli	DEEP SEA CONTROLLER	
Free State	Theunissen	Masilonyana	350KVA Scania	Marelli	DEEP SEA CONTROLLER	
	Boesmanskop	Mohokare	125kVA Cummins	Stamford	DEEP SEA CONTROLLER	
	Ladybrand	Mantsopa	80kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Springfontein	Kopanong	130kVA Cummins	Marelli	DEEP SEA CONTROLLER	
	Thaba nchu	Mangaung	35kVA Cummins	Marelli	DEEP SEA CONTROLLER	

Province	Town	Municipality	Generator name	Alternator name	Controller name	Bidder to indicate full maintenance support of Generator, Alternator and Controller YES/NO
	Bloemfontein	Mangaung	500kVA	Marelli	DEEP SEA CONTROLLER	
			Scania			
	Kimberly	Sol Plaatjie	350kVA	Marelli	DEEP SEA CONTROLLER	
			Scania			
	Witsieshoek	Maluti a Phofong	80kVA	Marelli	DEEP SEA CONTROLLER	
			Scania			
	Bethlehem	Dihlabeng	350kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Volvo			
	Kroonstad	Moghaka	350kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Volvo			
	Petrus Steyn	Nketoana	75kVA	Marelli	DEEP SEA CONTROLLER	
			Cummins			
	Harrismith	Maluti a Phofong	300kVA	Stamford	DEEP SEA CONTROLLER	
			Cummins			
	Senekal	Setsoto	200kVA	Leroy Somer	DEEP SEA CONTROLLER	
			Scania			

Table 1: List of equipment

2. SUBMISSION OF BIDS and CLOSING

This Bid closes at the stipulated date and time as stated in SBD 1 Notice and Invitation to Bid. Bids must be submitted by hand to the Bid Administrator at SENTECH, Octave Road, Radiokop Ext 3, Honeydew, Johannesburg.

Bidders that choose to submit their bid documents before the closing date and time may do so during working hours only (08:30-15:30).

It is the Bidder's responsibility to ensure that their bid submissions reach the Bid Administrator before the bid closing time as no late submissions will be accepted.

Telegraphic, telephonic, telex, facsimile, e-mail and late Bids will not be accepted. Proposals may be opened in public. Bidders will be advised of the outcome by letter, facsimile or e-mail.

This is a two-envelope system for Bid Evaluation. Bidders must submit their proposal and all supporting documentation in a sealed envelope, clearly marked as follows:

Envelope One "Original Technical Proposal" and one "Copy of Technical Proposal" together with a soft copy in PDF format of an electronic medium e.g. USB etc. The soft copy will consist of a single PDF document containing the complete response. The envelope must contain all information and documents relating to the Bid. (Refer to list of returnable documents).

No Financial Information must be included in Envelope 1.

Envelope Two "Original Financial Proposal" (Contract Date and Pricing schedule/schedule of rates as applicable) together with 1 copy of "Financial Proposal" together with a soft copy in PDF format of an electronic medium e.g. Compact Disk (CD), USB etc. The soft copy will consist of a single PDF document containing the complete Financial Proposal.

Bidders are required to place the sealed **Envelope 1** together **with** the sealed **Envelope 2** into one sealed envelope or container. The sealed envelope or container must be marked with the following information:

- **For Attention**
- **HEAD OF SUPPLY CHAIN MANAGEMENT**
- **BID REFERENCE NO:** SENT/002/2023-24
- **TECHNICAL AND FINANCIAL PROPOSALS**
- **INSERT CLOSING DATE AND TIME**
- **BIDDER'S NAME AND ADDRESS**

Bidders that combine their Technical Proposal with the Financial Proposal (or any financial information) will be automatically disqualified and not be evaluated further.

The financial proposal will only be opened and evaluated should the technical proposal be found to be responsive, being that the technical proposal has met the minimum technical evaluation criteria that are set out in the Bid Documents.

The Bidders shall insert a table of contents and bind (ring bind or similar method) the proposal documents and verify the page numbers, as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.

Bidders are required to complete and sign all the returnable documentation (refer to list of returnable documents) and initial all pages, drawings and brochures which are included in the reply as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.

Late submissions will not be considered.

3. SIGN AND INITIAL

Bidders are required to complete and sign the Bid Forms where required and initial the bottom of all pages, drawings and brochures which are included in the submission as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.

Only original signatures will be accepted.

4. COMPLETION OF BID DOCUMENTS

Bidders must ensure that they complete all sections of the Bid Documents as per the requirements in the Bid.

Bidders must use only the Bid documents provided by Sentech. Photocopying of the Bid document is permitted however Bidders must not retype or redraft the Bid documents.

5. COSTS OF PREPARING THE BID SUBMISSION

Bidders shall bare all costs associated with the preparation and submission of the proposals. Sentech shall under no circumstances be held responsible or liable for any costs incurred during the bidding process.

6. ADMINISTRATIVE RESPONSIVENESS CRITERIA

Bidders are required to ensure that they meet all the Administrative Responsiveness Criteria.

7. BBBEE CODES AT SENTECH

Sentech complies with the codes of good practice as prescribed by the DTI, to advance Broad Based Black Economic Empowerment.

8. Pre-qualification criteria (N/A)

With the objective of advancing designated groups, the Bidding condition applicable to this Bid is _____(Specify targeted companies (EME / QSE) or minimum B-BBEE status level of contributor) as contemplated in PPPFA regulations, 2017 sub regulation 4(1). A Bidder must provide

documentary evidence to support their compliance with this prequalification criteria. A Bidder that fails to meet any pre-qualifying criteria stipulated in this Bid document is an unacceptable Bid.

9. Subcontracting as a condition of Bid

The successful Bidder must subcontract a minimum of _____% of the value of the contract to _____ (specify the designated group targeted) as contemplated in the PPPFA regulations, 2017 sub regulation 9(1);

10. Transformation Plan

A transformation plan is a record of activities an entity intends to undertake to improve its BBBEE Level through Ownership, Management and Control; Skills Development; Enterprise and Supplier Development and Socio-Economic Development.

Sentech reserves the right to request a BBBEE transformation plan with clearly defined timelines and milestones if the recommended Bidder does not meet Sentech's transformation goals. These milestones must be achieved over the term of the contract. This transformation plan must be submitted within 10 working days from the written request, failing which Sentech reserves the right to withdraw its appointment of the preferred recommended Bidder.

11. LOCAL PRODUCTION AND CONTENT

In the case of designated sectors, where in the award of Bids, local production and content is of critical importance, such Bids will contain a specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

Does this requirement fall under any designated sector as prescribed by the DTI?	Yes	No
If yes, specify the sector		
Specify minimum threshold applicable		

*Bidders must fill in the SBD6.2 for Local Content and Production

12. EVALUATION CRITERIA

The evaluation criteria are stipulated in 18 below. It is the Bidder's responsibility to ensure that it has responded to the evaluation criteria. Failure to meet the evaluation criteria will result in the Bidder not being evaluated further. Bidders must ensure that they have included all supporting documentation required to support their response to the Bid.

13. BRIEFING SESSION

Should there be a compulsory briefing session for this Bid, Bidders must ensure that they attend the briefing session and sign the attendance register, as non-attendance or failure to sign the attendance register will automatically disqualify a Bidder from submitting a proposal for this Bid.

All questions raised by Bidders post the briefing session will be consolidated and shared with all Bidders at least seven (7) calendar days prior to closing.

14. CLARIFICATION

Enquiries related to Bid documents may be addressed to the Bid Administrator and Supply Chain Official as stated in SBD 1 Notice and Invitation to Bid.

15. BID EVALUATION METHOD

This Bid will be evaluated as described in the table below.

STAGE 1 - RFP

<p>A single envelope system will be followed for the RFP</p>	<p>1. Stage 1.1 – Administrative Responsiveness Evaluation All the Technical Proposals will be evaluated against the Administrative responsiveness requirements as set out in the list of returnable documents.</p> <p>2. Stage 1.2 – Evaluation Criteria Bidders must meet all the aspects of the mandatory criteria to qualify for further evaluation. Bidders who fail to meet the all the mandatory criteria will be disqualified.</p> <p>3. Stage 1.3 - Risk assessment Qualifying bidders may undergo a risk assessment. Bidders that have qualified on the basis of achieving the minimum evaluation score may still be disqualified from being evaluated further should the risk assessment so warrant. The risk assessment will be based on any identified risks that arise out of the Bidders responses. Bidders that qualify based on the risk assessment will be shortlisted for Stage 2 consideration.</p> <p>4. Stage 1.3 – Short-listing Qualifying bidders under Stage 2 will be invited to submit a FINAL PRICE proposal per required resource.</p>
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STAGE 2 – Price Negotiations

<p>STAGE 2 – Price Negotiations for all Fixed Costs</p>	<p>1. Stage 2.1 – Administrative Responsiveness Evaluation All the Final Price Proposals will be evaluated against the Administrative responsiveness requirements as set out in the list of returnable documents.</p> <p>2. Stage 2.2 – Price Negotiations Sentech will NEED to have a FLAT Dry Rate for hourly rate per required resource that is consistent for all Framework Agreements. This Price Negotiations will be conducted based on an auction type setting with an opening Dry Rate Price that will be negotiated until bidders and Sentech reach a consensus.</p> <p>3. Stage 2.3 – Appointments - Framework Agreement. Refer to Section 1 - Background</p>
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16. ADMINISTRATIVE RESPONSIVENESS REQUIREMENTS

To be administratively responsive, Bidders must ensure that they meet all the below mentioned criteria. Bidders that do not meet all the below mentioned criteria may not qualify to be awarded the Bid. Sentech reserves its rights in respect of the below criteria.

- Complete and return all documentation stipulated in the LIST OF RETURNABLE DOCUMENTS.
- All correspondence must be in English.
- Bidders must fill in all sections of this document (where applicable).
- **BLACK INK** must be used when completing the Bid documents.
- Bidders must use only the Bid documents provided by Sentech. Photocopying of the Bid document is permitted however Bidders must not retype or redraft the Bid documents.
- All corrections must be initialled. The use of corrective fluid is strictly prohibited.
- Bidders are required to fill in and sign the Bid Forms and initial all pages, drawings and brochures which are included in the reply as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.
- Bidders must complete an attendance register at each compulsory site meeting attended.
- Appointment of a Bidder will be subject to signing, declaration and submission of SBD 1, 3.1, 3.2, 3.3, 4, 5, 6, 1, 6.2 8, and 9 depending on applicability.
- Complete and sign the Contract Data.
- Should this be a 2 envelope or 2 stage system, Bidders **MUST** separate the technical proposal from their financial proposal. The technical and financial proposals must be placed in two separate sealed envelopes.

16.1 AUTOMATIC DISQUALIFICATION

Sentech reserves the right to automatically disqualify Bidders from being awarded this Bid. The following will lead to automatic disqualification:

- Failure to submit a financial proposal, if required.

- The Bidder is or has been involved in any act of corruption or fraud or bribery or collusion or attempt to influence any employee of Sentech to award this Bid or any other Bid to it.

17. TECHNICAL RESPONSIVENESS COMPLIANCE

The Technical Evaluation will encompass evaluation of:

- Mandatory Criteria
- Functional / Technical Criteria

18. TECHNICAL EVALUATION CRITERIA

18.1 Mandatory Eligibility Criteria

The follow in criteria are mandatory to ALL BIDDERS:

Mandatory Eligibility Criteria	Attach evidence and provide reference page number in your proposal
The service provider should provide proof of office coverage/presence in the chosen area	Proof of residence such as utility letter from Municipality OR letter from the ward councillor OR letter on a company letterhead confirming the bidder's operation in chosen area.
The service provider must complete table 1 (list of equipment) by indicating with Yes/No	Attach completed table 1 (List of equipment)

Table 2: Mandatory criteria

NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.

18.2 Functional Criteria

Table 3: Functional Criteria

No	CRITERIA	POINTS	ATTACHED PROOF
1	Overall experience: number of years in the repairs, support and maintenance of Open sets, Containerized and Canopy Standby Generators and standby generator control panels. (Company) Number of years of experience Less than 1 year.....0 1-3 years.....10 4-9 years.....15 10 years and more.....20	20	Provide company profile stating the number of years in existence.
2	Overall company projects on repairs, support, and maintenance of Open sets, Containerized and Canopy Standby Generators and standby generator control panels. (Company) Number of years of experience Less than 1 project.....0 1-3 projects.....10 4-9 projects.....15 10 projects and more.....20	20	Provide evidence of Previous Experience (Company) in similar work (SLA maintenance agreement for Open sets, Containerized and Canopy Standby Generators). All bidders must complete reference (table 4) below.
3	Key technical staff to be assigned to the repairs, support and maintenance task: applicable for section A, B and C. If a bidder does not supply any evidence, they will score 0 points.	15	Please provide CV's and proof of qualification for each discipline requested in the column on the left and indicate in who's employ they are. If resources are outsourced, please provide back-to-back contract.
A	The tenderer demonstrates that key staff are well qualified and competent in the application of their skills that relate to the scope of the project (Diesel mechanic, software programmer & installation electrician)	15	
B	The tenderer demonstrates that key staff are qualified and competent in the application of their skills that relate to the scope of the project (Diesel mechanic, programmer)	10	
C	The tenderer demonstrates that key staff are qualified and competent in the application of their skills that relate to the scope of the project (diesel mechanic)	5	
	Maximum Points Allocated	55	

Total minimum qualifying functional score is **40** points. A Bidder must score more than 0 points in each criterion to be evaluated further.

19. Evaluation of Price and Preference

This Bid will be evaluated on a points system based on weighted average score for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

20. Preference Point allocation – 80/20

Price / Preference	Weighting percentage
Preference:	20%
Price:	80 %
Total must equal:	100%

Sentech will award preference points as follows:

Goal	Points	Evidence required
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 30% women ownership
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability
Total Points	20	

21. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[\frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s	=	Points scored for price of bid under consideration
P_t	=	Rand value of bid under consideration
P_{min}	=	Rand value of lowest acceptable bid

THE SCOPE, OBJECTIVES AND EXPECTED OUTPUTS

Section A: Repairs, Support and Maintenance of the Standby Generators and Standby Generator Control Panels

Maintenance:

- The service provider (s), under this Scope of Work (SOW), will be responsible for labour and tools required to carry out all repairs, support maintenance as outlined in this SOW.
- The service provider(s) will be required to evaluate the equipment and provide Operations manager with a maintenance schedule.
- Service provider(s) must submit to the responsible operations manager for review, work sheet/checklist that will be used for performing maintenance service.
- Service provider(s) shall provide all supervision, labour, tools, and equipment to perform maintenance for the listed generators.
- All personnel working in the vicinity shall wear and /or use safety protection while all work is performed. Any questions or injuries shall be brought to the attention of the Occupation Health and Safety representative/Electrician (OHS rep)/Sentech Rep.
- Material Safety Data Sheets (MSDS) shall be provided by the service provider(s) for all HAZMAT materials.
- Maintenance for Standby generator sets to be performed by a certified technician or diesel mechanic.
- Line Manager must immediately be made aware of any condition discovered that could result in equipment failure.
- Test and inspection report shall be submitted to the line Manger within three days of completing work.
- If any discrepancies are found with the standby generator system that are not covered under this scope of work, then the service provider(s) must provide the following:
 - i. Detailed report noting the discrepancy found.
 - ii. Bill of Materials (BOM) to include component name, quantity, part #, and price for any repair material required and material lead time.
 - iii. Price quote for repair labour.
- The service provider (s) shall:
 - i. Provide maintenance and repair services as and when required by Sentech
 - ii. Provide only qualified, experienced or manufacturer certified repair technicians for the maintenance and repair services provided under this contract.

Repairs:

- i. Provide repair services as required to ensure each generator meets the manufacturer's recommended performance standards.
- ii. Provide designated manager with the total estimated cost of the maintenance and repair service including:

- a) The number of hours required to complete the service; and
- b) The replacement parts and/or materials required to complete the service.
- iii. Notify designated Operations centre manager immediately in the event a generator cannot be repaired the same day/visit.
- iv. Ensure that all replacement parts provided under this agreement are new and from the same manufacturer as the original part(s) or an equivalent that meets or exceeds OEM (Original Equipment Manufacturer) standards. All replacement parts should comply with the competition compensation ruling relating to South African automotive aftermarket guideline.
- v. Service provider shall not provide any equivalent part(s) where its use will void any warranty of the equipment being serviced.
- vi. Any equivalent parts provided shall be approved by designated operation centre manager.
- vii. All replacement parts shall have a minimum of a one (1) year warranty.
- viii. Ensure service provider's personnel leave all serviced equipment and the service area safe, clean and ready for use.
- ix. Upon completion of the service, both designated operation centre personnel and the service provider (s) shall legibly sign off the work completed
- x. Warranty all repairs for 30 days. Warranty repairs shall be coordinated with designated Sentech personnel within two (2) working/business days of the service provider (s) receiving notification of a warranty claim. In the event a warranty claim threatens the malfunction or shutdown of a generator, the service provider(s) shall immediately respond to the request for warranty service.
- xi. Service provider(s) shall be responsible to correct any issues related to the repair at their own expense.

INDICATIVE PRICING

Maintenance, Repairs and support:

The rate and price entered for each item/service includes all work and other things such as maintenance costs, insurance cost and all other necessary cost(s) to supply the service or item.

Sentech shall endeavour reviewing all fixed rates on an annual basis, with intention of annual escalation of CPI plus 1% annually for the duration of the Framework agreement.

Item	Description	Unit	Quantity	Unit Price	Total
1.	Transportation	km			
3.	Installation Electrician	hr	1		
4.	Software programmer	hr	1		
5.	Diesel mechanic	hr	1		
6.	Two required trades (Installation Electrician & Software programmer)	hr	1		
7.	All three required trades (installation electrician, software programmer and diesel mechanic)	hr	1		
Material Total excluding VAT in Rands					
15%VAT in Rands					
Material Total including VAT in Rands					

NB. Kilometer rate will be capped at a stipulated AA rate.

The material costs to be approved by line Manager prior to work commencement. All material supplied by the service provider (s) should not exceed 5% component retail price profit margin.

22. Declaration of Authority

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this Bid Data is understood and all requirements will be adhered to.

Name of Bidder	Signature	Date	Designation

TABLE 1: REFERENCES

Please complete the customer reference table and relevant Contact telephone number and attach reference letters.

Customer		Service Provided	Contact Person	Contact no.	tel.	Contractual commencement date	Contractual completion date
1							
2							
3							
4							
5							

Name of Tenderer	Signature	Date