

RECORD OF ADDENDA TO TENDER DOCUMENTS

Project title:	Appointment of Service Provider for Cleaning, Hygiene and Landscaping (Gardening) Services at SENTECH Head Office, Nasrec and SENTECH Tower Sites for a period of three (03) years
Bid Number:	SENT/021/2021-22

1. I / We confirm that the following communications received from Sentech before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

No	Date	Title or Details
1.	21/10/2021	The Bidding condition applicable to this Bid is Level 1 as contemplated in PPPFA regulations, 2017 sub regulation 4(1). A Bidder must provide documentary evidence to support their compliance with this prequalification criteria. A Bidder that fails to meet any pre-qualifying criteria stipulated in this Bid document is an unacceptable Bid.
2.	21/10/2021	<p>This Tender is a three-envelope system for Bid Evaluation. Bidders must submit their proposal and all supporting documentation in a sealed envelope, clearly marked as follows:</p> <p>Envelope One “Original Technical Proposal” and one “Copy of Technical Proposal” together with a soft copy in PDF format of an electronic medium e.g. USB etc. The soft copy will consist of a single PDF document containing the complete response. The envelope must contain all information and documents relating to the Bid. (Refer to list of returnable documents).</p> <p>NB: No Financial Information must be included in Envelope 1.</p> <p>Envelope Two “Original Financial Proposal” (Contract Date and Pricing schedule/schedule of rates as applicable) together with 1 copy of “Financial Proposal” together with a soft copy in PDF format of an electronic medium e.g. Compact Disk (CD), USB etc. The soft copy will consist of a single PDF document containing the complete Financial Proposal.</p> <p>Envelope Three “Security Vetting” (Company reg. docs + Directors ID copies + Tax Clearance + BEE Certificate + Company Profile) together with a soft copy in PDF format of an electronic medium e.g. Compact Disk (CD), USB etc. The soft copy will consist of a single PDF document containing the complete documents.</p> <p>Note: Bidders are required to place the sealed Envelope 1 together with the sealed Envelope 2 and with the sealed Envelope 3 into one sealed envelope or container.</p>
3.		
4.		
5.		

Name of Tenderer	Signature	Date

2. I / We confirm that no communications were received from the Sentech before the submission of this tender offer, amending the tender documents.

Name of Tenderer	Signature	Date