



## **SCOPE OF WORK**

### **PURCHASER'S GOODS INFORMATION**

#### **Scope of Services for lift Consultancy**

##### **Background**

Sentech is a state-owned company and is the largest broadcasting signal distributor in South Africa. Sentech is a licensed Electronic Communications Network Service provider in South Africa. It currently operates many telecommunication networks for Satellite, Television, Radio, Internet and more. As such, Sentech is a global enabler of broadcasting and digital content delivery.

Sentech requires the services of a suitably qualified Consultant for the replacement of a lift at Brixton Tower. The Brixton Tower lift is as old as the tower itself which is over sixty years and it has become unreliable and thus pose a safety risk to staff and other personnel visiting the tower. The appointment of a Consultant to fully specify the replacement requirements and specification thereof is needed. The requirement would include: control circuits, lift motor and lift room machinery, the lift cage, lift cage and guide requirements and any other items deemed necessary by the supplier.

The lift has 6x platforms where it stops and the distance the lift travels is approximately 183m from ground floor to the 6th floor/platform.

The site is a National Key Point and as such the successful Service Providers staff may be required to obtain Police Clearance Certificates to enter and work on the site.

In order to fulfil the requirements of the Project, Sentech seeks to appoint the services of an experienced Consulting company to carry out the design work and where necessary obtain approval from the relevant authorities

#### **Fee and Disbursement breakdown**

Fees and Disbursements are to be based on information supplied with this bid, site-based investigations, the envisaged scope of work, and knowledge of the area.

The fees and disbursement proposal is to be broken down to indicate all professional services to be rendered. List all other expenses in the table below.

**FEE CALCULATION TO BE BASED ON LATEST GAZETTED FEE GUIDELINES TABLE***(Detailed fee calculation to be submitted.)*

Task schedule for work in the Task			
FEE PERCENTAGE - cumulative			
Item number	Description of service <i>To comply with standard set out in ECSA guidelines</i>	% allocated	Tendered Fee amount
1	STAGE 01 - Inception		R
2	STAGE 02 - Concept & Viability		R
3	STAGE 03 - Design development		R
4	STAGE 04 - Documentation & Procurement		R
5	STAGE 05 - Construction monitoring		R
6	Stage 06 - Final account & Close out		R
A.	SUB-TOTAL OF TENDERED FEE excluding VAT		R
B.	DISBURSEMENTS		R
C.	SUB-TOTAL 02 = A + B		R
	TOTAL EXCLUDING VAT		
	TOTAL INCLUDING VAT (TO BE CARRIED TO OFFER PAGE)		

**Notes to tenderers:**

- The fee payment structure will be as per the *Engineering Council of South Africa guidelines, Fees applicable on Project Cost-Based Fees*.
- The fee and disbursement structure will be based on the relevant government gazetted guidelines (**latest**) for services rendered
- All values are subject to change (increase or decrease) depending on the requirements of the project. However the fee calculation submitted by the tenderers on tendering will determine the fee due. The calculation method including the version of the fee scales applied at the time of tendering, as well as any percentage discounts are to remain fixed irrespective of an increase or decrease in Project value.
- Fees must include standard disbursements such as typing, drawings, reproduction, copying, binding of documents, telephonic / electronic and facsimile communications, courier, local travel and accommodation, etc.

- Fees for consultation work required to produce deliverables and obtain approvals thereof are deemed to be included in the price (this also includes consultation work required to make revisions, resubmissions, updated presentations, etc. following feedback received from the relevant approving authorities).

## Annexure 1

### Schedule of completed projects

Project description	Year	Client	Project Value	Professional fee	Completion month & year